

Oneida Vilas Transit Commission

July 25, 2016

Attendance: Erv Teichmiller, Bob Mott, Ed Hammer, Bill Freudenberg and Chuck Hayes. Also in attendance Dianne Jacobson, Sue Richmond and Jim Altenburg. Excused was Fred Radtke

Call to Order: Teichmiller called the meeting to order at 8:00 a.m. at the Transit Commission Building, 1831 N. Stevens Street, in Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

Approval of Agenda: Hayes made a motion to approve Agenda and in any order as per the chair with a second by Mott. Motion Carried.

APPROVAL OF MINUTES: There was a motion by Freudenberg with a second by Hammer to approve the Minutes of the Regular Commission Minutes of July 15, 2016. Motion carried.

Public Comments: None

Back Up Services Plan: Altenburg to develop policy and pricing structure for full board approval. Then submit policy and pricing structure to all local transit companies.

Agreement with Oneida County for vehicle use: Oneida County Corporate Council still working on agreement.

Executive Committee meeting:

- a. Personnel Policy Amendment: Working with our attorney, Vilas and Oneida County Human Resource departments on policy.
- b. Discussed Federal and State of Wisconsin revenue and when they received. Forecast of fares after the end of July. Discussed income and expenses to ensure that budget is met.
- c. Purchase Policy: Various credit card options were reviewed. Develop policy for credit card, including use, storage and payment of bills. Motion by Mott to apply for a Peoples State Bank Rewards card with a \$2,000 limit. Bill Freudenberg to be card administrator with Jim Altenburg and Barb Newman as authorized signers. Second by Hayes. Motion carried.
- d. Oneida County Labor Relation Board is meeting on Friday, July 29, 2016 to decide if one more transit employee will be allowed into the county's health care program. No decision by office manager until after the Labor Relation Board meeting.

Strategic Plan: Group discussion on Strategic Plan. See attached.

Next Meeting Monday, August 26, 2016 at 1831 N. Stevens Street, Rhinelander.

Meeting adjourned at 10:37 am.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barb Newman, Office Manager
Oneida-Vilas Transit Commission